MINUTES

MEETING DATE: Monday 9h February

TIME: 6.30pm

Present: Kym Hawes, Janene Tanzey, Cathy Duke, Cynthia Dolan, Isabel Thornton, Kym Bush, Leanne Catanazaniti, Tim McIntosh, Shyamala Durvasan

1. Apologies
2. Acknowledgement of Country
3. Approval of Minutes – held over till next meeting
4. Executive Reports

President’s Report
- P&C association president is Jason Vilas. Forums are going to be held to find out the needs and wants of local P&C’s. One will be held in our area - to be announced. Kym B is the contact person and will potentially host forum. Any ideas or issues to be raised need to be forwarded to Kym B by Friday 20th February.
- Kym B contacted Mark Cutting from council to chase up drop-off zone at back of school. Mark has resigned from the job so following through with council on the issue.

Treasurer’s Report
- Memberships paid for the new year.
- Auditor William McKell - motion passed for William to audit 2014 books for P&C. Final report to be submitted after audit is completed.
- School has invoiced P&C $30 000 for the playground.
- Isabel has purchased laptop for books to be stored electronically as required by auditor - cost $299 - to be reimbursed - is investigating MYOB software to ensure treasures role and hand over are smoother.

Treasurer’s Report
January 2015

Summary of Financial Reports
All reporting is subject to change until finalization at audit before next month’s AGM.

Bank Balances
We had $65,650.61 as of 31/01/2015 in the Queanbeyan Public School’s Parents & Citizens Association’s bank accounts.

Income
We received $111.18 in interest in December, $480 in sales of books, $52:50 from the school for sausages and $145 from the CWA for the stall at the Fete.
In January we received $90.88 interest.

**Expenditure**
In December we paid 75c and January $5.50 in bank fees.

**Events**
This means at the end of December 2014 we had made $18,066.44 profit from the fete and $1,110.10 profit from the discos, with glow stick stock left over.

**Operating Profit**
In January 2015 we made $85.38 in profit.

**2014 Budget**
The P&C ended 2014 with over $60,000 in the bank accounts. We have received the invoice from the school for $30,000 for the playground and we are currently moving funds from our interest bearing account to our cheque account to cover this expense.

As recommended by the Auditor I have purchased a laptop for $299 for the P&C accounts and will be seeking reimbursement. This was a great deal as to run the accounting program of MYOB requires a lot of memory and speed. All other laptops priced were going to be over $500.

I am now pricing the MYOB software and preparing the 2014 books for audit.

Isabel Thornton
Treasurer
Queanbeyan Public School
Parents & Citizens Association

**Principal’s Report**

- Introduced Tim McIntosh - new Deputy Principal taking on teaching role as well.
- 27 classes this year - Leanne asked how classes are formed – Kym H talked about groupings, multi-aged classes and team teaching combinations.

**Principal’s Report 1 for P&C meeting 9 February 2015**

Welcome parents and community to the 2015 school year at QPS.

The 2014 school year finished on a high with a very successful Stage 3 production of ‘Left in the Dark’ performed at The Q. Our annual Festival of Ability was a wonderfully inclusive school celebration. A Citizenship assembly was held in the school hall to acknowledge the leadership roles undertaken by predominantly year 6 students during the year. Students were recognised with certificates and thanked for their service to the school. Our Celebration of Learning was held at the Bicentennial Hall. Achievement of Excellence by students in sport, cultural and academic areas was recognised. A graduation ceremony for year 6 students completed the assembly. The P&C presented the graduating students with a key ring that featured our 150 years birthday.

Staff completed the 2014 school year with two staff development days. The first, Thursday, started with learning in Aboriginal Education ‘No Gap No Excuse’ module 4 followed by a presentation on Behaving Ethically then the trial of the Nationally Consistent Collection of Data was reported on. Staff completed training modules for The Disabilities Discrimination Act 1992 and Disability Standards for Education 2005 to address 2015 mandatory requirements. The second day, Friday, staff completed mandatory CPR, Emergency Care and Anaphylaxis training.

2015 started with another staff development day. The mandatory update in Child Protection was delivered including the new guidelines for attendance. Approval for an exemption for a family holiday (domestic or international) during a school term can no longer be given.
Our enrolments have increased and we now have 27 mainstream classes (5 Kindergarten, 5 Year One, 4 Year Two, a yr2/yr3 class, 2 Year Three, 1 multi-age Stage 2 class, 2 Year Four, a yr4/yr5 class, 6 multi-age Stage 3 classes). We have maintained 5 supported learning classes (IM, MC, 3 IO/IS classes) and 6 distance education classes.

To accommodate the new class a demountable classroom was installed on playground 2 with water, electricity and data connected. The school installed blinds, a phone and an IWB.

Building a new playground 1 was the highlight of the school holiday. Many problems were encountered and overcome by the local builders to realise a lovely new space. It was opened today at recess. P&C, the school and the Department of Education and Communities jointly funded this important project.

Another big project undertaken during the holidays was the replacement of our hall sound system. Our 2014 Walk ‘n’ Rollathon funded this project. The library upgrade is still in progress.

There has been some changes to staff: Peter Cox has returned to his role as principal Captain’s Flat PS; Cornelia Sawyer is teaching at Orange PS; Sandra Sterland has a permanent position at Canberra Grammar; Emma Boughton is continuing her studies in education at Melbourne University; Toska Cleary-Kellner is teaching in England.

New staff include: Tim McIntosh (Deputy Principal and 4/5M); Bronte Copland (KB); Barbara Dobner (1D); Barbara Crowden (3-6B).

Staff returning include: Frances Sharp (5/6S); Janet Forster (Learning and Support); Angela Kouparitsas (Learning and Support); Elisa Trevarthen and Rebecca Kearns (4TK); Katie Boyle and Lyndal Burrows (5/6B).

We are implementing the new NSW Science syllabus for the Australian curriculum this year. The Bluearth program will continue and we will progress our journey in KidsMatter.

Getting to Know Your Child parent - teacher meetings will commence this week.

Kym Hawes

5. Fundraising

- Disco 27th Feb
- State election BBQ 28th March
- Baby expo being run by school and SACC - P&C not involved.
- Other fundraising options need to be discussed at next meeting.

6. Other Business

- School Plan 2015-17 - Cynthia asked for any ideas for the school plan, especially strategic direction 3, to be sent to her for inclusion in developing plan
- Kids Matter will continue this year - any parents wanting to join action team are welcome. Parent meeting / information space to be set up in the library. P&C plan to hold a parent meeting afternoon during term in the space.
- All 3 choirs will run again this year. Veronica (?) graduate from ANU school of Music and Olga will run the choirs and they will be held on Thursdays. Veronica is looking into Eisteddfods at the moment.
- Canteen information and menu to be distributed again as concerns raised that families didn't know about lack of choices near the end of year.
- Swimming carnival - issue raised about whole school involvement - water safety and sun smart policies inform decision that only competing swimmers attend carnival.
- Mrs Bryant is taking on the role of PE/sport teacher across the school K-6. This is a new direction for the school. She will be focusing on Fundamental Motor Skills and including Blue Earth. She is trialling a running group.
- Motion for $385 to be spent to purchase notice board for entrance to school as previously discussed - approved.
Meeting close 7:55pm

NEXT MEETING: 9 March 2015 at 7pm
AGM: 9 March 2015 at 6.30pm

**ACTION ITEMS**

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<th>Responsible person/s</th>
<th>Action required</th>
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<th>Status</th>
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<tr>
<td>All</td>
<td>Agenda item: Letter from P&amp;C Broulee Public School re Gonski funding</td>
<td>9 March 2015</td>
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<tr>
<td>All</td>
<td>Agenda item: Pick-up and drop-off zones</td>
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