MINUTES

MEETING DATE: Monday 11th May 2015
TIME: 6.30pm
VENUE: QPS Staffroom


1. Apologies – Isabel Thornton, Janene Tanzey, Annabel Schweiger
2. Acknowledgement of Country
3. Approval of Minutes – Held over, no quorum.
4. Executive Reports

President’s Report
- Nil to report, will discuss items under Fundraising and Other Business.

Treasurer’s Report

April 2015 Treasurers Report

Bank Balance

As of the 30 April 2015 there was $36,243.65 in the Queanbeyan Public School Parents & Citizens Association’s bank accounts.

This means that after our committed expenses and projected income, we should end 2015 with approximately $35,000.

Income

We received income as interest of $31.91.

Expenses

The P&C paid $5.50 in bank fees and $1899.60 for Mothers Day stall stock.

Events

We paid $1516 for the Bulb fundraiser and banked $3,001.10, resulting in a total profit of $1500.

Principal’s Report
Principal’s Report 3 for P&C meeting 11 May 2015

Stage 1 ‘learn to swim’ program for concluded. This program was coordinated by Mrs Loch. Parent support was shown through student participation and parent volunteers at lessons. Stage 2 lessons will be held in term 3.

Staff meetings focused on professional learning including reviewing and refining the 2015-17 school plan providing everyone with an opportunity to understand the new way of planning and implementing activities in the school; and extended conversations between participants in Targetted Early Numeracy (TEN) or Focus on Reading (FoR) groups. Mrs Hadobas (TEN) and Mrs Trevarethn (FoR) led these groups. Both these teachers have been selected to participate in further learning to become teacher trainers for the Queanbeyan district.

Professional Learning Activities: Mrs Jolliffe and Mrs Hawes attended a professional learning workshop on the Performance and Development Framework. They will provide training to all staff at a meeting next week. Mrs Kendal-Rowe, Mrs Loch, Mrs Jennaway, Mrs Keough, Mrs Dolan and Mr McIntosh attended a workshop, Inquiry Learning and Science, looking at how inquiry learning and scientific method can be successfully combined in developing teaching programs. Mrs Bryant and Mrs Radoll attended the PDHPE conference to learn about the new department policy and consider the implications for teaching at QPS. Mrs de Ligt, Mrs Dew and Mrs Dolan attended a session on Leading Professional Learning and using MyPL@Edu effectively to record and track professional learning and link this into the new school plan.

Student Leaders’ Induction, organised by Mrs Jennaway, was held on Wednesday 18 March. Parents were invited to attend and they appreciated this celebration of students’ achievement. As Kym said in the assembly, it is important for students to believe in themselves and to help others through giving service.

The School Cross Country carnival at the Showground was very successful on Friday 20 March. Miss Nikoloska and the Stage 2 teachers planned, organised and ran the carnival, which was well supported by all students. A number of students will be representing QPS at the District Carnival next week.

The Home School Liaison Officer, (HSLO) provided the term 1 Attendance Roll Check. This report included: ‘QPS currently has an attendance rate of 99%. This is excellent.’

The emergency lockdown practice, held on Monday 23 March went well with everyone responding quickly when the bell rang. The WHS committee will review procedures.

There was damage to the senior boys toilets – cracked toilet bowl, seat pulled off and excrement smeared on the walls, and the senior girls toilets – full packet of toilet paper pulled out and spread on the floor. This is disappointing. We continue to remind students of respect for property and the health and safety aspects of this damage.

Mrs Dews attended the Project Advisory Group meeting for the Distance Education relocation. The group is investigating best practice in distance education and discussing educational principles leading to the development of a DE mission statement. Thank you Eloise for your work with this group.

Stage 3 Camp: students participated in a very successful three-day camp in the last week of term 1. Everyone returned very tired but having enjoyed this experience. The word on everyone’s lips was ‘awesome’. Mrs Peisley, camp coordinator, was well supported by Mrs Jolliffe, Mrs Sharp and Miss Dalton.

Kindergarten Easter Hat Parade and family morning tea, organised by Mrs Keough and the kinder teachers, was held on Thursday 2 April. There were many excited children and parents who come together for this event. What a joyous way to start the holidays.

Teacher Leave: Mrs Hawes and Mrs Whitehead were on leave from 19 March to 2 April.

Teacher role variation: Mr McIntosh came off class from 11.20am -2.55pm each day, Mrs Radoll was relieving Deputy Principal and Mrs Ryan was relieving Assistant Principal for Stage 2 from 19 March to 2 April.

The health inspectors visited the canteen, unexpectedly, and the result is a rating of excellent. Well done Mrs Wilbers and Mrs Hush.
Term 2 started with the **Staff Development Day** on Monday – teachers participated in training at school and at EPIC. Students returned on Tuesday. **School photographs** were taken on Wednesday.

The centenary of **Anzac Day school service** was held on Thursday. Students from Year 2 to Year 6 and parents and community members attended. The special guests were the Mayor, Mr Tim Overall, Deputy Mayor Mr Peter Bray, the President of the Queanbeyan RSL sub branch, Mr Matt Helm and Queanbeyan Director of Education, Mr Matthew Brown. The school captains wrote and delivered the commemorative address, the senior choir performed and the assembly concluded with the national anthem of New Zealand, sung by Maia Gavel, and Australia. This service was followed by the planting of trees for the Memorial Avenue in Isabella Street. 80 students, led by the captains and prefects, proudly represented QPS at the Queanbeyan City March on Anzac Day.

The **District Cross Country Carnival** was held on Wednesday 29 April. Students, supervised by Mrs Bryant and Mrs Rosser, competed successfully.

Cynthia Dolan and Kym Hawes

5. **Fundraising**

- Bulbs – We paid $1516 for the Bulb fundraiser and banked $3,001.10, resulting in a total profit of $1500. Profit was down a bit based on previous experience, as the timing seems to have clashed with end of term and payments for school photos.

- Mother’s Day Stall – see report attached.

- 2015 Fundraising plan –
  - Father’s Day Stall – Leanne suggested a team effort to organise this one, as it’s too big a job, involving too many hours for 1 person. Asking all members to think it over / talk to friends and commit a few hours to the fundraiser.
  - Art Show – Kym Bush and Annette Davis are working together to look at all options and possibilities. Possibly held early in term 4. Decision to be made by next meeting as to whether it will go ahead.
  - Suggestions - Mango tray, Design your own Plates, Chocolates, - Mangoes suggestion liked by all, vote held over till next meeting.

Suggestions of where to spend money
Tidy up of Playground 5 (forts)
Rain shelter for children/parents
Air conditioning for upstairs 2 storey building

6. **Other Business**

- 2 new members joined – yay! Kym Bush suggested we need at least 10-12 people to run efficiently each year, without this in 2016 there is very high probability we will fold.
- Utilising the school app for communication with parents about carnivals, weather events, etc.

Meeting close 7:40pm

**NEXT MEETING**: 15th June 2015 at 6:30pm
ACTION ITEMS / FOLLOW UPS:

Kym Bush- Art Show

Leanne Catanzariti – Father’s Day schedule

Everyone – Can you please gather suggestions for P&C projects, fundraising ideas & help?