MONDAY 6th June 2016, QPS Staffroom

1. Meeting Open

The meeting opened at 7.00pm with a welcome to all present and an Acknowledgment to Country.

Present: Gina Rocks (President), Shyamala Durvasan (Vice President), Al Bevan (Treasurer) Cassandra Perry (Secretary) Kym Hawes, Cynthia Dolan, Janene Tanzey, Eva Gilbert, Vicki Bresnik, Joanne Wilson-Ridley

2. Apologies

Apologies were provided by: Sally Nesbitt, Leanne Catanzariti, Cathy Duke

3. Acceptance of Previous Minutes

Moved by Eva, Seconded by Shyamala

4. Matter’s Arising From Previous Minutes

The matters noted as completed or no longer required to be carried over from the previous minutes was the review of the home readers used by Kindergarten and Stage 1 classes, and for the details to purchase a new notice board to be passed on. It was noted that while there has been an improvement in the availability of soap in the junior toilets, soap is still being refilled inconsistently.

5. Executive Reports

Kym provided a Principals report

A Treasurer’s report was presented and it was noted that there was $31076 in the P&C accounts as at the 31st May 2016

6. Other New Business

Guest Speaker Joanne Wilson-Ridley attended the meeting to discuss the concerns raised regarding parking and ambiguity of the ‘No Parking’ zone on Thorpe Avenue after several parents received tickets or warnings for stopping in the area. It was decided that Joanne would propose changing the zone to a ‘Kiss and Ride’ pick up point at the next Traffic Committee and Council meeting. Joanne is also conducting a review of the traffic in the area surrounding the school over the rest of this term and the first 3 weeks of term 3.

The allocation of $3000 towards the updating of the home readers for Kindergarten, Year 1 and Year 2 was approved.

ACTION: (iv) Kym to advise appropriate staff of funds for purchase of new home readers.
$15,000 was approved for use towards stage one of the upgrade of playground 3.

Exposure to Wi-Fi signals was discussed and information was circulated. It was decided that there was no practical way to mitigate exposure to Wi-Fi.

7. Fundraising

An update was provided on the progress of the Election Day BBQ - with brainstorming occurring for how to attract volunteers to help cook the BBQ on the day.

**ACTION:** (v) Cassie to continue to ask parents for help running the Election Day BBQ in the newsletter.

The Father’s Day stall was discussed briefly with the allocation of $1500 approved to spend on stock for the stall.

**ACTION:** (vi) Leanne & Vicki source products for Father’s Day stall

8. Next Meeting

8th August
12th Sept
10th Oct
14th Nov

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<thead>
<tr>
<th>Action Item</th>
<th>Action Officer</th>
<th>Date to be Completed</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i) Budget for 2016 to be drafted including outgoing expenses</td>
<td>AL</td>
<td>6th June</td>
<td>Ongoing</td>
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<tr>
<td>(ii) Kym to continue to speak to cleaners regarding soap availability</td>
<td>Kym Hawes</td>
<td>ASAP</td>
<td>Pending</td>
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<td>(iii) Cassie to purchase new notice board</td>
<td>Cassie</td>
<td>6th June</td>
<td>Pending</td>
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<tr>
<td>(iv) Kym to advise appropriate staff of funds for purchase of new home readers</td>
<td>Kym Hawes</td>
<td>ASAP</td>
<td>Pending</td>
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<tr>
<td>(v) Continue to request volunteer help for BBQ</td>
<td>Cassie</td>
<td>1st July</td>
<td>Pending</td>
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<tr>
<td>(vi) Source stock for Father’s Day Stall</td>
<td>Leanne/Vicki</td>
<td>Sept</td>
<td>Ongoing</td>
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