MEETING DATE: Monday 7 April 2014

TIME: 6.30pm


1. Apologies: Anthony Stevenson

2. Acknowledgement of Country

3. Approval of minutes – Leanne moved that the minutes be accepted, Isabel seconded.

4. Executive Reports

President’s Report
March has been an extremely busy month for QPS P&C. We have held 2 events and assisted the school with a 3rd. Thank you to everyone who has taken part in any or all of the activities for March 2014.

Summary of Activities

Disco

The school disco was held on Friday 14 March across 3 time slots – K & Y1 5.30-6.15; Y2, 3 & 4 6.30-7.15 & Y5 & 6 7.30-8.15.

The kids appeared to being having a great time in the first 2 disco’s although the numbers dropped dramatically in the third session. There was no real indication as to why, although it was commented that it appeared that not many Y5 students attended.

Glow sticks weren’t as huge a hit as is the past, so we may look at changing things up for the Term 4 disco.

The total profit from the disco was $900 after the cost of Mel the DJ.

I believe we should look at increasing the door fee for future discos from $2 to $3. This can be discussed closer to the disco being held in Term 4.
Photographic Exhibition

John Cope and Annette Davis launched the school’s ‘Yesterday, Today, Tomorrow’ photographic exhibition and some P&C members attended to assist with the launch through selling John’s book and serving refreshments. There were a number in attendance which was great and John provided a very comprehensive history of the school.

The P&C congratulate both Annette Davis and John Cope on a wonderful contribution to the school sesquicentennial celebrations.

Fete

The 150th Birthday fete was held on Saturday 29 March and was a huge undertaking but it was great day. Profits as of today equal approximately $19,000, although some adjustments will be made in the coming month.

There is a separate report regarding the fete attached which discusses the day events, any complaints received and lessons learnt for future events.

Upcoming items

The upcoming item to help with or volunteer for is the Mother’s Day stall happening on Friday 9 May.

Principal’s Report

Scripture classes commenced in Week 6. Tuesday is scripture day and students are organised into Catholic, Ecumenical and non-scripture groups that are held at 12.30pm across the school. Primary Ethics classes may commence later in the year as members of the school community expressed an interest.

A whole school assembly was held to induct School Captains, Prefects, House Captains and SRC representatives. Students pledged to be good role models as 2014 leaders of the school.

Waste Watchers workshops were conducted by Queanbeyan City Council for classes 4B, 4K, 4R and 3/4R. Students further developed their knowledge of recycling and sustainability.

We were well represented at the Regional Swimming Carnival that was held at Dapto. Michelle Hill managed the Queanbeyan District team and the QPS students competed very well.

The Questacon visit over 2 days was very well received by students and staff. Science is always exciting and together with performance – irresistible! St3, Yr3 and Kindergarten students were the target audience with no cost to the school.

The National Museum provided valuable learning experiences for students in stage 1, two stage 2 classes and three stage 3 classes, related to their respective units of work. All students reported they had a great day, in particular the stage 3 students.

An Indigenous sports program commenced mid-term. High school students are developing their leadership skills by organising structured modified games for Stage1 students during sport as well as for 4R, 3S and 3-6N students.

Cricket workshops have been well received by St3 students leading to a Gala Day to be held at the Town Park in the last week of term 1. Cricket has also been included in St2 sport sessions.

Kids Matter professional learning was attended by a school team in preparation for delivery of Component 4 (Mental Health) next term. Staff are reviewing the current School Discipline Policy to ensure social and emotional learning (SEL) is at its core. This refers to the process of acquiring and effectively applying the knowledge, attitudes, and skills necessary to:

develop caring and concern for others, make responsible decisions, establish
positive relationships, and handle challenging situations capably. Improvements are continuing to be implemented.

The School Cross Country carnival, organised by stage 2, was structured as a rolling carnival to cater for the different age groups and course length. The day went well with high participation by students wearing their house colours. Mrs Bryant will manage the school cross country team.

A Dream Cricket Day at Manuka was held the same day. Rotary is the organising body and students with supported learning needs enjoyed a very successful day of active learning. The three P&C Discos were fun, giving students the opportunity to develop their independence, confidence and getting along skills in a different but safe and familiar setting. International Harmony Day, National Anti-Bullying Day and QPS Multicultural Day were held simultaneously to raise awareness and appreciation of each other. Also to build knowledge, skills and attitudes that lead to the growth of socially responsible school citizens.

The Photographic exhibition ‘Yesterday, Today, Tomorrow’ was opened by Mayor, Tim Overall. Annette Davis, the curator, provided the inspiration for the exhibition that will be a feature during 2014 to help showcase the school’s history. John Cope was an important part of the evening. He referred to the photographs as he told stories from the school’s past. Thank you to P&C members for your presence on the night. The re-launch of ‘If Only These Stones Could Speak’ was a highlight of the opening. Annette will consider the photographs that are on display with the idea of a changing exhibition over the year.

Congratulations to Kym Bush and the P&C Executive for organising a very successful School Birthday Fete. There were great expectations and with the weather on our side lots of fun was had by all. Well done to the school community for bringing so many people to the school.

- A commemorative rose will be ordered in bulk, a label signifying the school’s anniversary will be attached, can be purchased from the front office.
- school's Annual Report is now available on the website.

**Treasurer’s Report**

**Summary of Financial Reports**

**Bank Balances**

We had $64,853.25 as of 31/03/14 in the Queanbeyan Public School’s Parents & Citizens Association’s bank accounts.

Which means for March 2014 the P&C had made a profit of $20,698.44.

**Event Profits**

**Book Sales and Interest**

We banked $15 from history book sales and received $87.29 in interest in March.

**Disco**

We banked $1,605.20 from the term 1 disco.

**Fete**

We banked just over $23,000 from the fete in March.

**Expenses**

The P&C paid 75c in bank fees.
Event Expenses

Disco
We paid out $700 in expenses for the float and DJ, so we made just over $900 from the term 1 disco.

Fete
Expenses for the fete have so far have come to $4,000 and taken from the income so far we have made over $15,000. There are still some expenses outstanding, in reimbursement to some P&C members and teachers for costs incurred.

However we have more than raised the $10,000 we budgeted for and much thanks and gratitude to Kym Bush and everyone involved, a tremendous effort.

2014 Budget
Based on estimate of our final figures for profit of the fete of being over $15,000 and now spending $30,000 on the playground update it is proposed that the P&C will still end 2014 with close to $30,000 in our accounts.

We will also have sufficient funds to pay our $1,000 worth of P&C related expenses (i.e. insurance and affiliation), $10,000 of event expenses (mothers and father’s day stall, fete and disco) and $35,000 we propose to put back into the school (playground, ecomist, ambulance levy, etc.).

5. Fundraising

Disco 14 March 2014

• Parents being in the hall for the disco make it very hard to ensure every child is accompanied by an adult when leaving – message needs to be communicated more clearly next time.
• It was agreed that we will only continue running events if one person takes responsibility.
• Dagmar to send out email to P&C distribution list in term 3 to seek volunteer for this task.
• A variety of glow-sticks should be for sale – this time we needed to get rid of stock.

Mother’s Day stall 9 May 2014

• Erika is happy to take responsibility for running the stall, with the help of Leanne.
• Kym H. to contact Liz Gallagher for a handover meeting.
• Dagmar to send out call for volunteers closer to the date.

6. Follow-ups

• Kym B. researched prices for t-shirts and designs as presents for school leavers. The school has made a decision against introducing a school jumper or t-shirt.
• Kym B. investigated options for removable signs to be places at drop-off zones. This idea was brought up at a previous P&C meeting by a member of the school community. We came to the conclusion that these signs would probably not be effective and won’t pursue this idea.

• The P&C came to an in-principle agreement to purchase a defibrillator for the school. The cost will be approx. $2,500. A priced proposal is to be tabled at the next meeting.

• Other priorities for the school include: upgrade or replace sound system – to be revisited next meeting.

7. Other business

• The ‘Starting School’ expo is taking place on 24 May 2014 and the P&C is invited – Kathy, Kym B. and Leanne will attend.

• Erika suggests an ‘end of year’ fair (jumping castles, sausage sizzle), the view is this might be quite expensive and suitable for stage 1 and 2, but not stage 3, Kym H. to find out the teachers’ opinion.

• Erika suggests a friendship tree for kindy kids, or the whole of stage 1, this fits in with Kym H’s friendship project about teaching the children skills to make new friends.

8. Fete

• The fete was highly successful, but we need to recruit more volunteers should we decide to run another fete.

• We agree that it could become a bi-annual event should people be willing to take ownership of stalls.

• Rules around food safety need to be investigated for running the next cake stall, parents need more guidance on how to package their donations.

• Ideas are discussed around building better relationships with parents: It was agreed that the P&C needs more of a presence at school gatherings.

NEXT MEETING: 5 May 2014 at 6.30pm
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<tr>
<th>Responsible person/s</th>
<th>Action required</th>
<th>Due Date</th>
<th>Status</th>
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<tbody>
<tr>
<td>Dagmar</td>
<td>Send out call for volunteers for Mother’s Day stall</td>
<td>28 April 2014</td>
<td>completed</td>
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<tr>
<td>Kym H.</td>
<td>Contact Liz re Mother’s Day stall handover</td>
<td>End of April 2014</td>
<td>In progress</td>
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<tr>
<td>Kym H., Cynthia</td>
<td>Proposal for defibrillator</td>
<td>5 May 2014</td>
<td>In progress</td>
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<tr>
<td>All</td>
<td>Discuss school’s sound system</td>
<td>5 May 2014</td>
<td>In progress</td>
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<tr>
<td>Dagmar</td>
<td>Send out email to P&amp;C distribution list to seek volunteer for running the term 4 disco</td>
<td>8 August 2014</td>
<td>In progress</td>
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<tr>
<td>Dagmar</td>
<td>Add agenda item to discuss school’s involvement in Qbn Multicultural Festival</td>
<td>13 October 2014</td>
<td>In progress</td>
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